



BUSH HILL PRESBYTERIAN CHURCH PHOTO/VIDEO POLICY

4916 Franconia Road

Alexandria, VA 22310

Pastor: Dr. Carl A. Rush

Director of Family & Adult Ministries: Jennifer Reiff

It is the policy of Bush Hill Presbyterian Church (BHPC) to use photographs and videos taken at its various activities, events, programs, and ministries in church-produced materials including, but not limited to, bulletins, posters, brochures, newsletters, other printed materials, audio/visual presentations, and websites (including, but not limited to the BHPC website and social networking site(s) with which BHPC maintains an account). The objectives of this policy are to enhance the quality of information that we provide to our members, visitors, and our community, as well as to celebrate the fellowship and fun shared by the congregation. People enjoy seeing pictures of themselves and their families and friends. Pictures also give visitors a good idea of what BHPC has to offer and what to expect when they first attend our church. However, because the dissemination of online photographs cannot necessarily be limited, it is the policy of BHPC to protect the privacy of church members, their minor children, and other individuals whose images are published on BHPC's websites in accordance with the following:

Published images to BHPC's websites (including, but not limited to, the BHPC website and any social networking site(s) with which BHPC maintains an account) will include only the first name and first initial of the last name of any minor child under the age of 18 whose image is portrayed therein. Neither full last names nor any other personal information will be used to identify any minor child whose image is published to BHPC's websites, unless express written permission is obtained prior to use from his or her parent or legal guardian.

Furthermore, anyone who does not wish to have his or her photograph or video image, or that of a minor child for whom he/she is the parent or legal guardian, used or published by Bush Hill Presbyterian Church in any of its printed materials, websites, or other media for any purpose whatsoever, may fill out the attached form and return it to the church office.



BUSH HILL PRESBYTERIAN CHURCH PHOTO/VIDEO OPT OUT FORM

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Alexandria, VA 22310

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I, _____, **do not** authorize Bush Hill Presbyterian Church, or any member, employee, or representative thereof, to use photographic or video images of me in the following materials [check which one(s) apply]:

- Printed Materials
- Church Websites — including, but not limited to, the BHPC website and any social networking site(s) with which BHPC maintains an account
- Audio/Visual Presentations

Signature _____ Date _____

I, _____, **do not** authorize Bush Hill Presbyterian Church, or any member, employee, or representative thereof, to use the photographic or video images of the following minor child (or children), of whom I am the parent or legal guardian:

Print names and ages of children below:

NAME	AGE	NAME	AGE
NAME	AGE	NAME	AGE

in the following materials [check which one(s) apply]:

- Printed Materials
- Church Websites — including, but not limited to, the BHPC website and any social networking site(s) with which BHPC maintains an account
- Audio/Visual Presentations

Parent/Guardian Signature _____

Date _____

DATE RECEIVED BY BHPC: _____